



Bestbath Job Posting

Materials Manager

Bestbath Systems Inc is looking for a leader / subject matter expert to join our senior leadership team. You would be developing strategy, leading and developing internal and external capabilities in a materials supply chain team, for a highly successful company, with highly successful products, in a highly rewarding industry. Bestbath Systems is a leading American manufacturer of accessible, durable, and attractive walk-in showers, showers and bathtubs for homes and commercial facilities. Since 1971, we have been dedicated to making bathroom products that are safe for people of all abilities. A family owned business that has a longstanding tradition and consistent culture of treating its customers and employees as extended members of their own family

Under the direction of the Director of Operations, the successful candidate will facilitate and support business execution and continuous improvement through supply chain and material logistics best practices & effective programs.

ESSENTIAL RESPONSIBILITIES:

Responsible for all supply chain and materials functions including but not limited to purchasing, inventory management, supplier selection/qualification/negotiations, and inventory control functions including receiving, warehousing, kitting, and shipping. Will also be responsible for contributing to the overall company mission of customer service excellence and contributing to team member development, fiscal responsibility, and implementing a mindset of continual improvement using lean management principles. Works under the direct supervision of Director of Operations.

- **Team Player:** is able to effectively work with and communicate with customers, coworkers and suppliers in a professional, courteous and succinct manner
- **Diligent worker:** self-driven, focused, and responsible for keeping up on assigned duties without constant supervision and proactively addresses issues and provides sustainable solutions that meet the needs of customers (both internal and external)
- **Attention to detail:** high level of accuracy, effective organizational skills, timely decision making skills, and a strong ability to mentor and develop team members.
- **Strong demonstrated focus on continual improvement activities** including lean sigma, DMAIC, etc.



- Maintains inventory and stocking levels and availability of all materials necessary to support production
- Develops relationships with vendors and negotiates prices
- Works with Sales and Engineering departments to evaluate product requests, evaluate product costing, and provide recommendations;
- Assists with physical inventories and other activities that promote world class inventory accuracy
- Assist with the implementation of Lean principles for the areas of responsibility
- Directs staffing, training, and performance evaluations to develop staff members and related performance activities in partnership with Human Resources and leadership team.
- Responsible for input to overall periodic budget plus manages, develops, establishes and prioritizes goals, objectives, and work standards for the department.

MINIMUM REQUIREMENTS:

- Bachelor degree in business or related discipline or equivalent experience is required. Bachelor's degree is preferred.
- Minimum 5 years of management/supervisory experience in purchasing, warehouse, supply management, and inventory control preferably in a volume MFG environment. May also include equivalent combination of experience, education, college coursework which provides the knowledge, skills and abilities necessary to perform the job
- Related certifications (CPIM, CPM, etc.) are beneficial
- Must have a valid drivers license and good driving record and be insurable;
- Requires heavy lifting up to 50 lbs;

KNOWLEDGE, SKILLS & ABILITIES:

- Must have conflict resolution, negotiation, organizational/time management skills;
- Must display an attitude of cooperation and the ability to work well with others;
- Position requires integrity in the performance of assigned tasks.
- Negotiate with suppliers;
- Manage inventory/stocking levels and place timely orders;
- Operate a computer for data entry/word processing; and add, subtract and multiply;



- Communicate, establish and maintain working relationships and deal with customers, management, and co-workers in a professional/positive manner and handle complaints skillfully and respectfully;
- Make sound decisions and be able to maintain a calm composure during stressful situations;
- Establish priorities, organize workload and adapt to changes;
- Deal with a wide range of individuals dealing with situations in which the individual may be upset over BBS activities
- Work effectively with frequent interruptions in a team environment as a team player.
- Must have thorough knowledge of purchasing and warehouse practices/procedures, department policies/procedures, general office practices and procedures;
- Experience in ERP systems, excellent negotiation, and customer service skills;
- Must have working knowledge and skill in MS office software - Word, Excel, Windows, Outlook, and Internet explorer, and data management systems.

We offer competitive pay, substantial benefits, MONTHLY profit sharing, 401k & HSA (both with company matching contributions), educational assistance, paid holidays, PTO, and much more!!